Peak Five

WEDDING SERVICES PACK

THE UNITED BENEFICE OF ALSOP-EN-LE-DALE, FENNY BENTLEY, PARWICH, THORPE & TISSINGTON

Introduction

Thank you for considering our churches for your wedding service. Whether you are looking for a wedding ceremony, a service of dedication after a civil ceremony or a service of wedding blessing, we can help. Services can also incorporate the baptism of your child or children. All of our buildings are beautiful and suitable for wedding services. We hope that the details contained in this pack will answer most of your questions. **For further information please contact our weddings administrator, Claire Critchlow**

If you or your fiancé are not UK nationals or either of you has been previously married, please speak to Claire Critchlow before completing the included forms.

The diagram on page 12 will guide you through the process. If you live within our parishes, please print off and complete the forms found on pages 3-5 as appropriate. If you live outside our parishes, please print off and complete the forms found on pages 3-5 and 16-21 as appropriate. **Completed forms should be sent to Claire Critchlow**. If you live outside our parishes, you will need a qualifying connection with the parish you wish to marry in (see form on page 16). As your wedding plans come together please complete the Service Planner form on page 8 and return to Claire Critchlow. Lastly, in the weeks before the service, please complete the Payment Form on page 10 and again, send to Claire Critchlow.

We wish you God's blessing as you organise your service,

Claire Critchlow

Weddings Administrator

Parish Office

St Oswald's Church Hall,

School Lane,

Ashbourne

DE6 IA

ashbournechurch@gmail.com

01335 343052

Web
peakfive.org

Types of Service

For marriage ceremonies, we use the currently licensed Church of England marriage service. The words are poetic and beautiful, having been refined over many hundreds of years.

Baptism During a Wedding Ceremony

If you have children and wish for them to be baptised during the service, this can be incorporated.

Wedding Blessings and Services of Dedication after a Civil Marriage

For wedding blessings we have some flexibility but base our service on the Church of England Thanksgiving for a Marriage service.

For a service of dedication after a civil marriage we base our service on the Church of England service.

https://www.yourchurchwedding.org/article/wedding-blessings/

The Marriage Service - Order of Service

To aid those printing their own order of service sheets, please find the order we will use, below.

- The Welcome
- Hymn
- The Declarations
- The Marriage
- The Blessing of the Marriage
- Hymn
- Optional Reading
- Bible Reading
- Sermon
- Prayers
- The Lord's Prayer
- Optional Reading
- Hymn
- The Dismissal
- The Signing of the Registers

The Lord's Prayer

Those printing their own order of service may wish to incorporate the words of the Lord's prayer, as follows:

Our Father, who art in heaven,
hallowed be thy name;
thy kingdom come;
thy will be done;
on earth as it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses,
as we forgive those who trespass against us.
And lead us not into temptation;
but deliver us from evil.
For thine is the kingdom,
the power and the glory,
for ever and ever.
Amen.

Useful Wedding Websites:

https://www.yourchurchwedding.org/

(The website will even play you suitable hymns to help you choose!)

Service Planner

Complete this form after discussion with the organist and the Vicar taking your service and please send a copy to Ros Hunt.

Names:

Wedding Date / Time: **Church:**

Music In: **Organ or CD:**

Hymn 1:

Is the bride being "given away"? **By who?**

Hymn 2:

Reading (optional, please email a copy to the Vicar taking the service):

Reference: To be read by:

Bible Reading:

Reference: To be read by:

Second Reading (optional, please email a copy to the Vicar taking the service):

Reference: To be read by:

Hymn 3:

Music Out: **Organ or CD:**

How much will the service cost?

Fee's set by the Church of England

Statutory fees are subject to review on 1st January each year.

Church Service in your home church:

♥ the fee set by law payable to the church:	£480
♥ having your banns read at the home church:	£ 32
Total for marrying in your home parish (providing you both live there) in 2022:	**£512**

Church Service in a church away from where you live:

♥ the fee set by law payable to the church:	£480
♥ having your banns read in the marrying church	£ 32
♥ having your banns read at your home church:	£ 32
♥ the banns certificate from your home church:	£ 16
Total for marrying outside your parish in 2022:	**£560**
Marriage Blessing	£363

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Extras to personalise your day

The fees for other optional provisions are as follows:

♥ Verger (considered vital for the smooth running of the service)[2]	£ 50
♥ Organist [1]	£120
♥ Video (copyright for live performance)	£ 50
♥ Ancillary Fee's (Heating, Travel, Admin)	£ 50
♥ Bells (varies for each church)	£ 70

All fees should be paid by bank transfer.at least two weeks before the date of your wedding. Please quote both surnames in the reference.
Payment plans could be set up, to help spread the cost of your wedding.
If you have any queries, please do not hesitate to contact the Parish Office on 01335 343052.

[1]If your service will be video recorded, in accordance with the agreement with the Royal College of Church Organists, a video fee is due to the organist.
[2]this cost is legally optional
[3]These costs are optional.

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The maintenance of our churches is a heavy financial burden on our small congregations. A large part of the fee charged is not kept by the local church. If you are able to make an additional gift to the local church, it would be greatly appreciated.

PAYMENT FORM

NAME: ……..

DATE OF CEREMONY:

……..

PARISH: ……..

Publication of banns	32.00 ☐
Banns certificate (if required)	16.00 ☐
Marriage service	480.00 ☐
Heating	50.00 ☐
Verger and Clerk	50.00 ☐
Organist	120.00 ☐
Video fee	50.00 ☐
Bell ringers	70.00 ☐
Clergy Travel Expenses (0.45p/mile)*	---- ☐
Optional gift to the local church	---- ☐

TOTAL: ……..

Paid by:

Cash / Cheque ☐ Bank transfer ☐

Please returned completed forms to **Claire Critchlow.**

*(Claire will be pleased to advise on this element as it varies)

Bell Ringers and Organists

The table below gives the initial point of contact for bell ringers and organists in each parish.

N.B. If you are not paying an administration fee then you will need to book the organist and bell ringers for your parish using the contact details below. **You will also need to arrange to pay them**.

Parish	Organist	Bells
Alsop-en-le-Dale	Robert Gordon (01335 390651)	Caroline Gordon (01335 390651)
Fenny Bentley	Martin Davis (01335 370665)	Dennis Stone(01335 350187)
Parwich		Helen Pitts (01335 390362)
Tissington	Martin Davis (01335 370665)	Carol Unwin (01335 390603)
Thorpe		

Photography

We do allow both still and video photography during wedding ceremonies. In accordance with the Royal College of Church Organists, our organists charge an extra fee if their work is to be recorded.

N.B. We do not permit recordings made in our services to be placed onto the Internet.

Confetti

Confetti is welcomed outside our church buildings.

Reading of Banns in your local parish

N.B. You must arrange with your local Vicar for your Banns to be read in the parish(es) where you are currently living. Your Vicar will then issue you a certificate, which you MUST forward to us before the wedding ceremony can legally take place.

What do I do now?

Contact Claire Critchlow to enquire about dates

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Complete the Application Forms in this pack

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Book the organist and bell ringers (details in this pack

↓

Arrange for banns to be read in home parish(es)

↓

Complete Service Planner form and send to Claire Critchlow

↓

Discuss rehearsal/service details with Vicar taking service

↓

Complete payment form and pay fee

Because the churches in the *Peak Five* are a legal Benefice you can attend any church in this group to gain your qualifying connection, or if you have an existing connection in one church you may marry in another within this benefice without further attendance.

CHURCH OF ENGLAND MARRIAGE MEASURE 2008

Form for completion by a person who wishes to marry in the parish by virtue of a Qualifying Connection with the parish

A Warm Welcome - We are delighted that you wish to marry here.

The Minister of the parish, whose name and address are set out below, is under a legal duty to be satisfied that you can lawfully marry in the parish before the marriage can take place or a firm date and time can be fixed for it. To make this process as quick and simple as possible, whichever of you claims to have a connection with the parish is asked to complete this form and return it to the Minister.

PLEASE BEGIN BY READING THE FOLLOWING NOTES:

Please complete all four parts (A, B, C and D. In Part D please complete sections 1 and 2 and the question(s) in section 3 which apply to you.

Before completing the form, and in particular part D, you may well find it helpful to read the material on the Church of England Marriage Measure 2008 on the Church of England web site at www.cofe.anglican.org including the House of Bishops' guidance on the Measure., if you do not have access to the internet the parish will be pleased to send you a copy of an explanatory leaflet and the House of Bishops' guidance.

If you are not certain about how to complete any part of the form, please contact the parish for advice.

If

• either of you has been married previously, and your former husband or wife is still alive; or

• either of you is not a UK national;

Please alert the Minister to that as soon as possible, even before submitting the completed form, so that the special issues which arise can be considered without delay.

The Minister is the person responsible for complying with the Data Protection Act 1998 (the data controller) in relation to the personal information you provide on and with this form. The Minister will use that information to establish whether you can lawfully be married in the parish. When the Minister has considered the completed form, it is possible that the Minister may still need to ask you for some further documents or other information, or may need to ask someone holding a official position in the parish for further information in support of your connection with the parish. If any special issue arises in your case it is also possible that the Minister may need to ask for advice on it from the diocesan legal adviser. However, if any of these becomes necessary, the Minister will see that you are kept fully informed. The Minister will share the information you have given only with those people who need to see it in order to provide the further information or advice described above.

PART A – REQUEST TO MARRY IN PARISH

Person completing form– please insert full names of yourself and your fiancé(e)

I, ..., wish to be married to ..... according to the rites of the Church of England in the Parish of ……, by virtue of my having a qualifying connection with the parish under the Church of England (Marriage Measure 2008.

I confirm that the information and answers given in and supplied with this form are correct to the best of my knowledge and belief. I agree that the information may be used for the purposes described in note 5 above.

Signed .....

Date .....

PART B – THE PROPOSED MARRIAGE

My fiancé(e) and I wish to be married in the following church /place of worship in the parish of……
……

Or My fiancé(e) and I wish to be married in the parish church of the parish of
……
……

Our preferred date and time for the marriage would be *

.....

.....

* Please see introductory paragraph on page 1

PART C - GENERAL INFORMATION ABOUT YOURSELF AND YOUR FIANCÉ(E)

(Please complete in block capitals)

BRIDE - Full name

Present home address

Tel (day)

Tel (evening)

Tel (mobile)

E-mail

Date of birth

Nationality

BRIDEGROOM - Full name

Present home address

Tel (day)

Tel (evening)

Tel (mobile)

E-mail

Date of birth

Nationality

Have either of you previously been married ? Yes/No

If yes,

(a) When did the marriage end? *(Give date)*

(b) How did it end? *e.g. divorce, death*

(c) Is the other spouse still alive?

Note: The law also forbids a person who has entered into a civil partnership to enter into a marriage while the civil partnership is still subsisting.

Are you and your fiancé(e) related or connected by marriage ? Yes/No

If your answer is yes to this question please give details

PART D – YOUR QUALIFYING CONNECTION WITH THE PARISH

Please complete sections 1 and 2 and whichever questions(s) in section 3 apply

SECTION 1 *Please tick relevant statement(s)*

I wish to rely on a connection with the parish by virtue of **one or more** of the following:

• I was baptised in the parish (by a Church of England service/form of baptism)

• I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish

• My parent or grandparent was married in the parish by a Church of England service •

I have had my usual place of residence in the parish for at least 6 months*

• My parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime*

• I have habitually attended public worship at Church of England services in the parish for at least 6 months **

• My parent has habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime**

** This can apply whether or not you or your parent(s) are still resident in the parish*

*** This can apply whether or not you or your parent(s) are still attending worship in the parish*

***Note: In the Church of England Marriage Measure a parent means**:*

- parent of either a legitimate or an illegitimate child; or
- an adoptive parent (This requires legal adoption); or
- a person "who has undertaken the care and upbringing" of another person.

For a grandparent one of the above three types of relationship must apply between each generation and the next, i.e. between the grandparent and the parent and between the parent and the person completing the form.

SECTION 2

Does any of the information on which you are relying to show your connection with the parish:

• give a name for you which is different from the one you have used on this form; or

• give the surname for any parent or grandparent of yours which is different from your surname as set out on this form? Yes/No

If yes, please:

• give the previous/other name(s)

• explain how the difference has arisen and

• if the reason for the difference between the names is that you have changed your name, explain when and how the change(s) took place and provide any documentary information (e.g. adoption certificate, marriage certificate, deed poll for change of name)

PLEASE NOW GO ON TO COMPLETE THE PART(S) OF SECTION 3 WHICH CORRESPOND TO THE STATEMENT(S) YOU HAVE TICKED IN SECTION 1 ABOVE

SECTION 3

Please answer the questions which relate to the connection(s) you have ticked in section 1.

Please give exact dates, places, names etc if possible – if not, please give as much information as you can

As regards what documentary or other information will be needed, please see the paragraphs in the House of Bishops' guidance on the Church of England Marriage Measure (see front page) which deal with the relevant connection with the parish. The documents you supply will be returned to you.

Please complete your answer on a separate piece of paper if necessary and submit it with the form.

My Connection is that I was baptised in the parish (by a Church of England service/form of baptism)

When were you baptised?

Where were you baptised?

What documentary or other information do you have for this? *(Please submit any copy of an entry in the baptism register, baptism certificate or other documents with this form)*

My connection is that I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish

When were you confirmed?

Where were you confirmed?

Who prepared you for confirmation?

In which register is your confirmation recorded?

What documentary or other information do you have as regards the registration of your confirmation? *(Please submit any copy of an entry in the confirmation register, certificate etc or other documents with this form)*

My connection is that my parent or grandparent was married in the parish by a Church of England service

When and where did the marriage take place?

Please give names of the parties to the marriage, and state how the relevant party/parties are related to you.

What documentary or other information do you have for this? *(Please submit a copy of the relevant entry in the marriage register, marriage certificate or other documents with this form)*

My connection is that I have had my usual place of residence in the parish for at least 6 months - *This can apply whether or not you are still resident in the parish*

Please give

Each address at which you have been resident in the parish, and

The dates between which that address was/has been your usual place of residence

What documentary or other information do you have for the above? *(Please submit the documents with this form)*

My connection is that my parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime - *This can apply whether or not your parent(s) is/are still resident in the parish*

Please give:

Each address at which a parent of yours has been resident in the parish;

The name(s) of the parent(s) resident there; and

The dates between which that address is/was his/her/their usual place of residence

What documentary or other information do you have for the above? *(Please submit the documents with this form)*

My connection is that I have habitually attended public worship at Church of England services in the parish for at least 6 months - *This can apply whether or not you are still attending worship in the parish*

When did you begin to attend public worship habitually in the parish?

If you no longer do so, when did you cease to do so?

Please state:

Where you worshipped in the parish during this period;

How often/on what occasions; and

What types of services you attended.

What documentary or other information do you have for the above? *(Please submit the documents with this form)*

My connection is that my parent has habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime - *This can apply whether or not your parent(s) is/are are still attending worship in the parish*

When did your parent(s) begin to attend public worship habitually n the parish?

If that is no longer the case, when did it cease?

Please give his/her/their name(s) and his/her/their address(es) over that period

Please state:

Where he/she/they worshipped in the parish during that period

How often/on what occasions; and

At what types of services?

What documentary or other information do you have for the above? *(Please submit the documents with this form)*